



**INVITATION FOR BIDS (IFB)**  
**National Institute of Education**

**Supply & Installation of Laptop Computers (Branded)**  
**Bid No: NIE/LP/2025/63**

The Chairman, Department Procurement Committee on behalf of the Director General , National Institute of Education invites sealed bids for **Supply & Installation of Laptop Computers (Branded)** from eligible and qualified bidders. Complete details are included in the bidding document. All bids must be accompanied by a bid security as indicated in the table below.

S.N.	Items Description	Bid Security (Rs.)
1.	Supply & Installation of Laptop Computers (Branded) - 40 Nos	150,000.00

2. Bidding will be conducted through the National Competitive Bidding (NCB) Procedures.
3. Interested eligible bidders may obtain further information from the Tender Unit, Finance Department, 12<sup>th</sup> Building, National Institute of Education Maharagama (Telephone: **011-7601797/799**) and inspecting the bidding document free of charge **from 09.00 am to 03.00 pm** on working days **until 13.10.2025**.
4. A complete set of Bidding Document in English language may be purchased by interested bidders from the Tender Unit, Finance Department, 12<sup>th</sup> Building, National Institute of Education, Maharagama upon submission of a Business Registration Copy & Request Letter on or before 3.00p.m. 13.10.2025 and upon payment of a non-refundable fee of **Rs.3,500/=** for each document. Non-refundable fee should be deposited to the Director General, National Institute of Education, Account No.607628 under code No TD24A00000A0 at any Bank of Ceylon.
5. Bid shall be accompanied by the Bid Security as stated above.
6. Completed bids Should be forwarded in two copies marked as the Original and Duplicate. The Original Duplicate should be enclosed separate sealed envelopes and re enclosed in one sealed envelope marked " Bid No, Contract Name and Date of Bid Opening one top left hand corner.
7. Bid Shall be closed on 14.10. 2025. Bid shall be delivered by hand insert to the tender box kept at the office of Deputy Director General (Administrative, Finance & Support Services) or sent by registered post address to The Chairman, Department of Procurement Committee, National Institute of Education, High-level Road, Maharagama on or before 2.00 p.m 14.10.2025. Late bids will be rejected. Bids will be opened in presence of the bidder's / representatives in Department of Finance soon after the closing of bids.
8. The Decision of the Procurement Committee shall be the final and National Institute of Education reserves the right to cancel any bid without giving any reason.

Director General  
National Institute of Education  
Highlevel Road  
Maharagama.  
29.09.2025