



INVITATION FOR BIDS
NATIONAL INSTITUTE OF EDUCATION
CLEANING SERVICES - 2024

Sealed tenders are invited from reputed cleaning service establishments for cleaning of the buildings and premises of the National Institute of Education at Maharagama and Meepe. Bid documents could be obtained up to 3.00 P. M. on 29th January 2024 from the Procurement Unit on production of the following documents to the Director (Engineering Services)

1. Valid Certificate of Registration issued under Chapter 149 of Business Names Ordinance.
2. Completion certificates issued by the Government or private Organizations for similar works during the last 3 years.
3. Bidder should submit a copy of the certificate of Registration of Contract (PCA 3 Form) at Department of Registrar of companies.
4. Receipts for Rs.4000/= as a non-refundable tender fee made to the Bank of Ceylon branch situated within the NIE premises. A/C No.607626 Director General, NIE.
5. All bids shall be accompanied by a Bid Security with the validity period of 119 days and the value of the bond **Rs. 300,000/-**
6. The bidders having ISO 9001 Quality Management, ISO 14001 Environmental Management and ISO 45001 Occupational Health and Safety will be given 15 percent (5% x 3 =15%) preference over all other bidders. The certifications should be valid at the date of bid submission.

Bids should be sent by post under registered cover addressed to "**Chairman, Procurement Committee, National Institute of Education**" to reach before 2.00 P.M. on 30/01/2024. Bids could also be placed in the Tender Box kept at the office of the Deputy Director General (Administration, Finance and Support Services) before the date and time mentioned above. The title "**Bids for Cleaning Services**" should be clearly marked on the top left hand corner of the envelope. Bids will be opened at 2.00 P.M. on the same day.

A Pre Bid Meeting will be held at the Director (Engineering Services)'s Office, National Institute of Education, Maharagama at 10.00 a.m. on 18/01/2024

Chairman,
Procurement Committee,
National Institute of Education,
Maharagama.